

Director's Report for September 16, 2024 Board Meeting

STEELEVILLE AREA PUBLIC LIBRARY DISTRICT

October 21, 2024

Minutes

Roll call and Declaration of quorum: Cheryn called the meeting to order at 7:00

Present: Cheryn Sutton, Kim Knop, Michael Minton, Randy Sherman, Dana Warren, Kevin Knop, LaTisha Bievenue

Absent: Kim made the motion to approve last month's minutes and Michael seconded. Motion carried.

Staff Present: Rachel Rheinecker

Visitors:

Correspondence:

Standing Committee Reports:

a. Finance:

b. Library Policy:

c. Building and Grounds: Discussed replacing damaged window.

d. Public Relations: Discussed Open House in the spring to showcase children's area made with June DeBernardi's estate funds. Discussed replacement furniture for the front window. Discussed a Morning Chat group that would begin in January.

e. Technology:

f. Personnel:

Financial Report: Received tax receipts. Kim made the motion and Randy seconded to pay the bills. Motion carried.

Library Directors Report:

Staff & Staff Development

Collection Management

- Finished major weeding project
- Inventory of entire collection is about half done
- Re-barcoding books in progress (for IHLS)

Director's Report for September 16, 2024 Board Meeting

Organization of the Library

- Planning to start purchasing furniture, storage, etc. after getting the automatic doors underway

Collaboration with Partners & Outreach

- September 20 – Goats visiting the library: 34 attended
- September 30 – Matilda interactive movie: 13 attended
- Lego Club 1st session 10/2: 7 attended
- Craft Club 1st session 10/9: 9 attended
- Story hour started back up this month: 2 attended
- October 1-31 – Library Crawl
- Oktoberfest Book Sale 10/7-10/12: Made \$333
- October 21/25 – Pumpkin decorating
- October 23 – Taylor Swift Eras party
- October 25 – Book Club Library Crawl
- October 31 – Percy Trunk or Treat

Administration

- ALA LTC Accessible Small and Rural Libraries Grant
 - Need to decide on providers for door openers and electric
- Updated the 2 circulation desk PCs in October

Old Business:

New Business: Kim Knop made the motion and Kevin Knop seconded to approve the Budget and Appropriation Ordinance. LaTisha Bievenue; aye, Michael Minton; aye, Randy Sherman; aye, Cheryn Sutton; aye, Dana Warren; aye. Motion carried. Discussed Christmas bonuses. Kim made the motion and Kevin seconded to approve Director's Errors and Omissions Insurance. Motion carried.

Adjournment: Kim made the motion to adjourn at 7:54. Michael seconded. Motion carried.

Respectfully submitted,

LaTisha Bievenue